

Maremma Sheepdog Club



of America



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MSCA Registration Guidelines

LITTER REGISTRATION RECORD FORM INSTRUCTIONS

BREEDER

Return one completed copy of the Litter Registration Record Form to the MSCA. Once the Litter Registration Record Form has been recorded, the MSCA will process the Individual Registration Application Forms for the litter.

NOTE: New owners of puppies CANNOT register their puppies until the MSCA has processed the Litter Registration Record Form! The information on the Litter Registration Record Form and the Individual Registration Application Form must match.

1. Registration Status: FULL or LIMITED Registration is determined by the litter Breeder. Only the Breeder checks the box for either Full or Limited registration status of each puppy on the Litter Registration Record Form as well as on the Individual Registration Application Form for each puppy.

FULL REGISTRATION: The dog is registered with no restrictions. Offspring of the dog may be registered.

LIMITED REGISTRATION: The dog is registered but no litters produced by that dog are eligible for registration. No offspring of a dog that has Limited Registration is eligible for registration. Each registration certificate for such dog shall indicate Limited Registration. Limited Registration can be changed to Full Registration only by the litter Breeder. To change the registration status of a dog, the Breeder must complete and submit an "Application to Revoke Limited Registration Status" to the MSCA along with the required fee. After processing, a Full Registration certificate will be sent to the dog's owner.

Limited Registration helps breeders protect their breeding programs. If a breeder does not want certain puppies used for breeding purposes, they can request the Limited Registration option for those puppies.

NOTE: If the Breeder does not check either box, the dog will be automatically registered with FULL registration status!

1. You must either microchip or tattoo each puppy for positive identification. Tattoo the individually assigned Puppy Registration Number in the right ear, or on the inside of the thigh, or on the flank of each puppy, for future positive identification purposes. If you choose to microchip, please indicate the microchip number on Litter Registration Record Form, and on each puppy's Individual Registration Application Form. **Dogs registered with MSCA must be microchipped or tattooed. This is the responsibility of the breeder.**
2. Print name and address of each new puppy owner, and co-owner if applicable, on the Litter Registration Record Form **and** on each Individual Registration Application Form - *but* do so only when the transaction is fully completed: i.e. the puppy and any other charges have been paid for in full, check has cleared, paper work has been completed, new owner is in possession of puppy, etc.
3. **The MSCA will register only those puppies reported by the Breeder on the Litter Registration Record Form.** For puppies which have died, please indicate this on the Litter Registration Record Form.
4. Check all information on both forms to make sure it is accurate.
5. **NEW LITTER REGISTRATIONS WILL NOT BE PROCESSED UNTIL ALL PREVIOUS LITTER REGISTRATION RECORD FORM(S) HAS BEEN FILED WITH THE MSCA!**

*Should the Breeder still retain possession of any of the puppies, send to the MSCA a copy of the partially completed Litter Registration Record Form as soon as possible. Then send another copy of the updated Litter Registration Record Form each time another puppy is sold so that the registrations can be kept up to date.

*Be sure to sign the Individual Registration Application Form before you give it to the new owner.

INDIVIDUAL REGISTRATION APPLICATION FORM GUIDELINES

OWNER/CO-OWNER

The OWNER shall be designated as the individual who is responsible for signing all MSCA registration documents pertinent to an individual dog or litter.

Only the OWNER'S signature will be accepted for all MSCA registration documents, including but not limited to, transfers, litter registrations, address changes, DNA profiling, and duplicate applications pertaining to said dog or litter.

Persons listed as Co-Owner will be listed on the MSCA registration documents as part Owner, but will not be authorized to sign any MSCA documents pertaining to said dog or litter.

REGISTRATION STATUS

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- FULL REGISTRATION: The dog is registered with no restrictions. Offspring of the dog may be registered.
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REGISTERED NAMES

1) The MSCA recommends the Breeder use their FARM/RANCH name as the first word(s) of all their puppies' registered names. This not only facilitates identifying a dog's breeder, but also helps to avoid duplicate naming issues.

For example, if your farm/ranch name is "CARROT LANE", you would write in "Carrot Lane" as the first 2 words of each puppy's registered name choice.

NOTE: If the Breeder's FARM/RANCH is registered with the MSCA, the BREEDER must give permission to the new owner to use their registered farm/ranch name by initialing on the Individual Registration Application Form "BREEDER's Permission to Use Farm/Ranch Name (Breeder Initial): _____" in the area provided on the form.

2) Registered Name choice should consist of two words or more. The Owner's last name will be added at the beginning of name containing only one word. The MSCA reserves the right to change or deny any name the Club deems to be inappropriate, lewd or offensive. Beginning January 1st, 2017, no numbers or symbols will be accepted in registered names. Duplicate names within the registry will have a roman numeral assigned to the end of the dog's registered name.