

## MSCA Meeting of the Board of Directors – Q3 2021 Regular Board Meeting

### Board Meeting Minutes – Teleconference 08/12/2021

- I. **Call to Order** – meeting called to order at 5:37 pm Pacific Time by Becky Spencer.
- II. **Roll Call** – Present: Alison Charter-Smith, James Beck, Colleen Williams, Karen O’Brien-Maynard, Becky Spencer.  
Absent: none
- III. **DETERMINATION OF QUOROM OF THE BOARD (President)**
  - a. We have out 5 of 5 sitting Board members in attendance, and therefore we do HAVE a QUOROM.
  
- VIII. **New Business (Becky Spencer)**
  1. **Opening MSCA checking account** – Discussion by board to nominate Colleen Williams as our acting Treasurer and to open a bank account and a PayPal account on behalf of the MSCA. Motion carried by 1<sup>st</sup> Becky Spencer and 2<sup>nd</sup> by Karen O’Brien-Maynard. **Motion passed by all board members in attendance.**
  2. **Association Registry** – Jim Beck submitted to Association Registry with changes to forms based upon changes from Deborah Reid. Becky Spencer mentioned that Deborah Reid has not submitted a resignation letter. Board discussions will use the FaceBook Instant Messenger group chat for board communications.
  3. **Membership** – Discussion by board regarding files received from Cindy Benson from outstanding registrations and membership applications. Karen O’Brien-Maynard stated that there are approximately 60 checks with forms that need to be processed, and an additional 37 solo checks (from already processed forms). There is a combined total of \$12,577.75 which is funds from the closed MSCA PayPal and Checking account. These funds are now held by Colleen Williams as a cashier check, and will be used to open the new MSCA checking account. Colleen Williams received a letter from a breeder who received one incorrect registration; this will need to be resolved. James Beck recommended that Associated Registry to process all outstanding applications and return all checks submitted to members with letter from MSCA stating that the application is complimentary. James Beck suggested that we also include mention of a request for a donation to the MSCA National Network. Karen O’Brien-Maynard will send back check and letter to each member application. **Motion by Becky Spencer that MSCA is not going to charge fees to members who have submitted outstanding applications and to send a copy of the check (as proof of payment) to Associated Registry. Karen O’Brien-Maynard will be sending the original check back to the member with a letter explaining the reason for the returning of the check, education about the MSCA, and asking for a donation to the MSCA National Network. Karen O’Brien-Maynard will draft the letter and send to MSCA board for review.** 1<sup>st</sup> by Becky Spencer, 2<sup>nd</sup> by Jim Beck. **Motion passed by all board members in attendance.**
  
- IX. **Adjournment** – Meeting adjourned at approximately 6:28 pm Pacific Time.

Respectively submitted,

Alison Charter-Smith  
Recording Secretary